



**AAHSD Regular Board Meeting Minutes
November 18, 2024**

Meeting held at 302 Dulles Drive, Lafayette, LA 70506 in Auditorium 2.

Members present: Richard Landry (Vermilion Parish); Elizabeth West, Secretary (Governor Appointee/Evangeline Parish); Carla JeanBatiste, Vice-Chair (St. Martin Parish); Yasmin Welch (Lafayette Parish); Quinta Thompson Credeur, Chair (Governor Appointee/Lafayette Parish); Bambi Polotzola, (St. Landry Parish)

Members absent: Darce` Byrd (Governor Appointee/Lafayette Parish), Carol Broussard (Iberia Parish); John Stefanski (Acadia Parish); and Sydia Robin (Evangeline Parish)

Members of the public present: Chas Taylor

AAHSD Staff in Attendance: Brad Farmer, Executive Director; and Gretchen Sudwischer, Administrative Assistant.

The Public Notice and Agenda were posted at the AAHSD clinics, the Boards and Commissions website and AAHSD website. Open meeting laws are available.

- 1. Call to order at 3:28 pm.**
 - a. Meeting Objective(s):**
 - i. Conduct business per approved agenda calendar**
 - ii. Address any new business as needed**
- 2. Roll call performed by Elizabeth West, Board Secretary, noting a quorum is present.**
- 3. Pledge of Allegiance is led by Quinta Thompson Credeur, Board Chair, and recited by attendees.**
- 4. Recognition of Members of the Public / Public Comments – No comments made.**
- 5. Consent Agenda items:**
 - a. Minutes:**
 - i. October regular Board meeting.**
 - Motion made by Carla JeanBatiste, and seconded by Yasmin Welch to approve and accept the minutes as printed. Motion carried unanimously.**

b. Program reports:

- i. BH & DD numbers and stats - reviewed by the Board.**
 - **Motion made by Elizabeth West, and seconded by Carla JeanBatiste to approve and accept the BH & DD numbers and stats as printed. Motion carried unanimously.**

6. Comments from Chair:

a. Board advocacy reports –

- **Quinta Thompson Credeur shared information regarding how the schools are suffering due to a lack of counselors and has referred some students to Tyler Behavioral Health Clinic.**

b. Agenda Calendar items -

- i. Governance Process Pol 2.5: Chairperson's Role (pg 18)**
- ii. Executive Limit Pol 1.5: Financial Conditions and Activities (pg 8)**
 - **Motion made by Yasmin Welch, and seconded by Richard Landry to accept the Governance Process Pol. 2.5 and Executive Limit Pol 1.5 as printed. Motion carried unanimously.**
- iii. Board Business: Nominating Committee – Present Slate of Officers**
 - **Elizabeth West announced the Nominating Committee met prior to the regular Board meeting to select Board officer positions, and presented the nominations as follows: Quinta Thompson Credeur to remain as Chair, Carla JeanBatiste to remain as Vice-Chair, and Darce` Byrd as Secretary.**
 - **There were no other nominations from the Board.**
 - **The Board will vote on the nominations at the December meeting and officers will take office in January, 2025.**

c. HSIC meeting follow-up: Quinta Thompson Credeur, Board Chair and Brad Farmer, Executive Director were able to network with other attendees, obtained useful information from the other districts and presented information about AAHSD.

d. Board members' terms of office – A current member list with terms was presented to the Board. The Executive Director noted John Stefanski verbally resigned at an open meeting on September 16, 2024, pending a replacement. An official letter of resignation has been requested for John Stefanski and Sydia Robin whose term ended on 7/11/2024. Carla JeanBatiste recommended Crystal Freeman for the vacant Acadia Parish seat. An updated Board member list will be prepared and sent to all Board members.

7. Comments from Executive Director:

a. CCBHC update:

- i. Same Day Access – Will have flyers available soon with the SDA hours. Records indicate from 1/8/2024 – 11/8/2024, AAHSD has conducted 1,989 assessments and admitted 94% of these admissions or approximately 1,888 cases, and anticipate numbers near 2,300 by the end of the year.**

- ii. **Just In Time project** –Will attend a meeting tomorrow, November 19, 2024 (Scheduling / set times for prescribers). Plan to launch right after the 1st of the year and have implemented the NSNAP (No Show Needs a Prescription) for active clients.
- iii. **Expanded Hours** – Have implemented expanded hours for existing clients. Appointments are now available from 7:30 am – 5:30 pm at least two (2) days per week at each clinic, with days varying among the clinics and may be telehealth appointments. Anticipating additional hours after the first of the next year, to include weekend hours.
- b. **mhca conference update** – The Executive Director attended the recent conference, noting this is an “Invitation only” organization and was able to network with various professionals from the National Council, CARF, and other well-known organizations in the mental and/or behavioral health fields.
- c. **MCO update** – The Executive Director shared information on some of the criteria the Managed Care Organizations require of AAHSD and other LGEs.


8. Next meeting – December 16, 2024

- a. The next regular Board meeting will be held on Monday, December 16, 2024 at 3:15 pm. Meeting notices will be sent out and posted.

The Executive Director handed out the newly designed AAHSD brochures and magnets which will be available at all clinics.

9. Adjournment:

- Motion to adjourn made by Elizabeth West, and seconded by Yasmin Welch. Motion carried unanimously. Meeting adjourned at 4:32 pm.

Submitted by: 
Elizabeth West, AAHSD Board Secretary